

**MQC – Foundation Course Booklist
Semester 1, 2010**

****All texts are subject to change, please check with your Lecturer**

Accounting (FSTP002)

Prescribed Texts

Accounting: An Introduction to Principles and Practice Sixth Edition, Clarke, E.A., ISBN-13: 9780170178365

Accounting: An Introduction to Principles and Practice Workbook Sixth Edition, Clarke, E.A., ISBN-13: 9780170178372

Communication for Business & Information Technology 1 (FSTP003)

Prescribed Texts

Nil

Communication for Business & Information Technology 2 (FSTP004)

Prescribed Texts

Brick, J. (2006) *Academic culture: A student's guide to studying at university*, NCELTR: Australia.
FSTP002 Course Notes*

Economics (FSTP005)

Prescribed Texts

Economic Principles Jackson McIver, & Bajada 9780074717110 McGraw Hill Irwin I(2nd Edition)

Mathematics (FSTP006)

Prescribed Texts

New Century Maths 11: Mathematics Workbook, Trisha Brown and Robert Yen, Nelson Secondary 2006

Introduction to Computing (FSTP008)

Prescribed Texts

Using Information Technology. Complete Version – 7th Edition, A practical introduction to computers and communications, Sawyer, S.C. and Williams, B.K., McGraw-Hill Irwin 9780072260718

The O'Leary Series - Microsoft Office 2007 Volume 1, O'Leary, T.J. and O'Leary, L.I, McGraw-Hill Irwin 9780073519166

Management (FSTP009)

Prescribed Texts

Management Foundations - A Pacific Rim Focus 2e, by Kathryn Bartol, Margaret Tien, Graham Matthews, Bishnu Sharma and Brenda Scott-Ladd. Published by McGraw Hill 2008. ISBN 97 800 701 315 76

Mass Communication (FSTP0019)

Prescribed Texts

Nil

Recommended Texts

Branston, Gill and Roy Stafford. 1999. *The Media Student's Book*. London: Routledge.
Cunningham, Stuart and Graeme Turner. 2002. *The Media and Communications in Australia*. Sydney: Allen and Unwin.
Dominick, Joseph R. 2002. *The Dynamics of Mass Communication: Media in the Digital Age*. Boston: McGraw Hill.
Fiske, John. 1987. *Television Culture*. London: Routledge.
Mackay, Hugh and Tim O'Sullivan (ed.). 2002. *The Media Reader: Continuity and Transformation*. London: Sage Publications.
Marris, Paul and Sue Thornham. 1999. *Media Studies: a Reader*. Edinburgh: Edinburgh University Press.
Stewart, Colin and Adam Kowaltzke. 1997. *Media: New Ways and Meanings*. Sydney: Jacaranda.

Books are available at below Co-Op bookshops.

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North Ryde: U@MQ Building, Macquarie University