Notes to Returning students 2010 SHFYR

MACQUARIE CITY CAMPUS

RESULTS Re Enrolment	Your results will be available to you on the portal on Tuesday 13 July 2010
FEE PAYMENTS **International students** **Local Students**	Semester fees must be paid before you can enroll (see the Macquarie City website for details (http://www.city.mq.edu.au) – Scroll to the bottom, and click on the relevant tuition fee quick link. Last day for payment of fees without penalty is: Friday 30th July 2010– MIB & MAcc courses **A late fee of $200** will be charged for any fees paid on or after: Monday 2nd August 2010– MIB & MAcc courses Semester fees information is available at the Macquarie City website (http://www.city.mq.edu.au) – Scroll to the bottom, and click on the relevant tuition fee quick link. Students whom decide to make an upfront payment of tuition fees must do so within 5 working days of enrolling in units. **A late fee of $200** will be charged if a payment is made after 5 days from the enrolment date. This applies to all local students, including permanent residents too.
CANCELLATION OF ENROLMENT	Your timetable will be deleted and your enrolment will be cancelled if fees remain unpaid after 31 August 2010. *This does not apply to FEE-HELP students.*
GRADE REVIEWS AND DEFERRED EXAMS	If you are requesting a review a 'Fail' final result in a unit, you are advised to enrol in that unit until the result of the review is known. Grade reviews are usually finalised by the end of week 1 of each semester. If you are sitting for a deferred examination you should enrol in that unit until the result is known; if you pass the exam another unit will be added to your semester timetable. If you do not need to enrol in another unit it will be deleted and the fees paid for the unit will be refunded.
REPEATING UNITS	The National Code requires all overseas students to complete their course within the duration specified in their Confirmation of Enrolment (CoE), except where compassionate or compelling circumstances exist.
ADDITIONAL INFORMATION	Personal information provided by you to Macquarie City Campus including personal and contact details, course enrolment details and changes and the circumstances of any suspected breach by the student of a student visa condition, may be made available to the Australian Government and designated authorities and, if relevant, the Tuition Assurance Scheme and the ESOS Assurance Fund Manager, pursuant to obligations under the ESOS Act 2000 and the National Code 2007. All overseas students must advise Macquarie City Campus (through the portal) of any change of their Australian residential address or telephone number within 7 days, while enrolled in the course. Where an overseas student fails to satisfy course requirements relating to attendance or academic performance, MACQUARIE CITY CAMPUS is required to notify the student in writing of its intention to report the student to DEEWR. This notice is sent to the student's last known residential address, if this address is not up to date, automatic visa cancellation could occur without the knowledge of the student. Such cancellation may not be revoked if it has occurred where the student failed to keep MACQUARIE CITY CAMPUS informed of his/her address. All overseas students must have a current visa and current Overseas Student Health Cover (OSHC)