

## Application for admission to an Undergraduate Degree course at Macquarie City Campus for SIBT students

SIBT Student Number:

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I wish to apply for admission to an Undergraduate Degree in

Semester 1, 2011 Commencing 14 March

Semester 2, 2011 Commencing 11 July

Here are my current details

### 2. Personal Details

Title  
(Dr, Mr, Mrs, Miss, Ms)

Family Name

First Given Name

Other Given Names

Prev. Family Name  
(if applicable)

Date of Birth  
(Day-Month-Year)

Gender (Male or Female)

### 3. Contact Details

	Contact Address (for University correspondence)		Permanent (overseas) Home Address This field is compulsory for International Students	
No. & Street				
Suburb/Town				
State	Postcode		Postcode	
Phone	Home	Mobile	Home ( )-( )-( )	
Email (offer letter to be sent via email)				

### 4. Citizenship Details

Are you a Local Student?  Or an International Student

	What is your nationality?				
	Are you a permanent Resident of Australia?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Passport Number: (International Students Only)		Country of Birth		

**5. Degree Information**

Please indicate your choice by placing your preferences of 1, 2 & 3 in the relevant boxes:

	<b>Name of Course</b>
	Bachelor of Arts Please note that the only specialisations available at MQC are <ul style="list-style-type: none"> <li>• Cultural Studies</li> <li>and</li> <li>• Media, Culture and Communication</li> </ul>
	Bachelor of Business Administration
	Bachelor of Commerce – Professional Accounting

**6. Exemption**

To obtain credit for specific units from core units, please prepare comprehensive information regarding the syllabuses, courses and units you have studied [not including SIBT units].

Exemptions granted through SIBT that are relevant to your chosen Bachelor's program will automatically be transferred.

**7. Previous Tertiary Studies**

Please list all tertiary studies undertaken **BEFORE** studying at SIBT.

Name of Institution and Campus <i>Eg SIBT</i>	Name of degree/diploma course studied <i>Eg Diploma of Commerce</i>	Years of Attendance <i>Eg 2005-2006</i>	Course Complete Y/N	Qualification obtained (if any)

**8. Orientation/Enrolment for Semester 1, 2011**

Early Orientation will be held on Thursday 20 January 2011 (for applicants who apply prior to this date) OR Wednesday 9 March 2011. (Students who have indicated Semester 2, 2011 will be invited to an orientation session in July 2011)

**9. Which campus are you completing your Advanced Diploma or Diploma at:**

- City     North Ryde     Both

**10. Read and sign the following privacy and declaration**

**Privacy Statement**

Macquarie University and Macquarie City Campus collects, stores and uses personal information only for the purposes of administering prospective, current and graduate student admissions, enrolment and education. The information provided is confidential and will not be disclosed to third parties without your consent, except to meet government, legal or other regulatory requirements. For more information visit [www.mq.edu.au](http://www.mq.edu.au).

**Declaration**

I wish to be considered for enrolment as a student in a course at Macquarie City Campus and declare that the information submitted is correct and complete. I understand Macquarie City Campus may obtain official records from any school, university or other tertiary institution previously attended by me for the purpose of verification of my supporting documents. I understand that Macquarie City Campus reserves the right to vary or reverse any decision made on the basis of incorrect or incomplete information or fraudulent documentation. I recognise that it is an offence to submit fraudulent documentation in support of an application for gaining admission to Macquarie City Campus.

Where fraudulent documents are detected, I understand that my application will be rejected. If an offer has been made, it will be withdrawn. If a visa has been issued, it will be cancelled. All matters concerning fraudulent documentation will be reported to the relevant Government and statutory authorities, including NSW Police, Department of Immigration and Citizenship (DIAC) and Independent Committee Against Corruption (ICAC).

I authorise Macquarie City Campus to release any personal information held about me to any other educational institution or authority to verify my student conduct, academic record or supporting documentation for the purpose of determining my eligibility for admission to the University. I herewith give the University permission to provide my address and details of enrolment to the Department of Immigration and Citizenship (DIAC) and the Department of Education, Employment and Workplace Relations (DEEWR), should I enrol at Macquarie City Campus. I am able to make appropriate arrangements to fund my studies.

I have read and understood Macquarie City Campus' tuition fee refund policy and conditions. For international students <http://www.city.mq.edu.au/refundandwithdrawals.html> and local students [www.mq.edu.au/unifees](http://www.mq.edu.au/unifees).

<b>Signature:</b>		<b>Date:</b>	
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**To ensure a quick turn around on your application please complete and lodge this form by 4 February 2011. (Late applications will be accepted. No Late Fees will apply)**

**Please complete and return your**

- Application Form with your Passport, Visa and evidence of Health Care (International Students)  
 Application Form with your Passport or Citizenship Certificate or Proof of PR (Local Students)

**In Person:**

Macquarie City Campus:  
Level 2, 11 York Street  
Sydney  
OR  
SIBT E3A Level 2, Macquarie  
University

**By Mail:**

Macquarie City Campus  
Locked Bag 3004  
Australia Square  
NSW 1215

**By Email:**

[admissions@city.mq.edu.au](mailto:admissions@city.mq.edu.au)

## Articulation Arrangements

### SIBT Diplomas to Macquarie Degree programs\* at Macquarie City Campus

SIBT Diploma	MACQUARIE DEGREE
<b>For International Students:</b>	
Diploma of Communication Diploma of Arts	<ul style="list-style-type: none"> <li>Bachelor of Arts**</li> </ul>
Diploma of Business Administration/Advanced Diploma of Business Administration	<ul style="list-style-type: none"> <li>Bachelor of Commerce – Professional Accounting (<u>for students enrolled in study at SIBT prior to 2008</u>)</li> <li>Bachelor of Commerce – Professional Accounting <b>with GPA 1.50</b> (<u>for students commencing study at SIBT from 2008</u>)</li> <li>Bachelor of Business Administration <b>with GPA 2.50</b> (<u>for students enrolled in study at SIBT prior to 2008</u>)</li> <li>Bachelor of Business Administration <b>with GPA 2.00</b> (<u>for students commencing study at SIBT from 2008</u>)</li> </ul>
Diploma of Commerce/Advanced Diploma of Commerce	<ul style="list-style-type: none"> <li>Bachelor of Commerce – Professional Accounting (<u>for students enrolled in study at SIBT prior to 2008</u>)</li> <li>Bachelor of Commerce – Professional Accounting <b>with GPA 1.50</b> (<u>for students commencing study at SIBT from 2008</u>)</li> <li>Bachelor of Business Administration <b>with GPA 2.50</b> (<u>for students enrolled in study at SIBT prior to 2008</u>)</li> <li>Bachelor of Business Administration <b>with GPA 2.00</b> (<u>for students commencing study at SIBT from 2008</u>)</li> </ul>
<b>For Local Students:</b>	
Diploma of Communication Diploma of Arts	<ul style="list-style-type: none"> <li>Bachelor of Arts** <b>with GPA 1.50</b></li> </ul>
Diploma of Business Administration/Advanced Diploma of Business Administration	<ul style="list-style-type: none"> <li>Bachelor of Commerce – Professional Accounting <b>with GPA 1.50</b></li> <li>Bachelor of Business Administration <b>with GPA 2.50</b> (<u>for students enrolled in study at SIBT prior to 2008</u>)</li> <li>Bachelor of Business Administration <b>with GPA 2.00</b> (<u>for students commencing study at SIBT from 2008</u>)</li> </ul>
Diploma of Commerce/Advanced Diploma of Commerce	<ul style="list-style-type: none"> <li>Bachelor of Commerce – Professional Accounting <b>with GPA 1.50</b></li> <li>Bachelor of Business Administration <b>with GPA 2.50</b> (<u>for students enrolled in study at SIBT prior to 2008</u>)</li> <li>Bachelor of Business Administration <b>with GPA 2.00</b> (<u>for students commencing study at SIBT from 2008</u>)</li> </ul>

\* For some Macquarie Degree Programs, other conditions or quotas may apply from time to time. Any additional conditions will be included in the offer letter in your response to your application.

\*\* The degrees (awards) offered by Macquarie University are set out in the University Undergraduate Studies Handbook. Students choose programs of study within each degree. Please note there are only two specialisations available for the Bachelor of Arts at Macquarie City Campus.

**Further Enquiries can be directed to:** Admissions Manager, Macquarie City Campus, Level 2, 11 York Street, Sydney 2000, (02) 9964 6550 - [admissions@city.mq.edu.au](mailto:admissions@city.mq.edu.au)